

Fun 4U Club

COVID-19 Policy August 2020

Principle:

The COVID-19 policy has been implemented to ensure the health and safety of children and staff within our facility. It is vital that this procedure is practiced and strictly adhered to during this pandemic. This is for the benefit of children, staff, and our wider community.

Statement of Intent:

We have followed government guidelines in the development of this policy and the policy is subject to change. We will liaise with the Department of Health immediately if any incident arises. Whilst we understand that we are amid a global pandemic, we at Fun 4U Club still believe in the importance of play and in providing a safe and happy environment for children.

Procedures:

School 'Drop Off' and 'Pick Up' Arrangements:

We are making the following changes to promote the social distancing protocols, which we are now all becoming so familiar. The Pick-up and Drop-off procedures perhaps carry the greatest risk of transmission and it is therefore essential that we get things right and everyone adheres to the measures below.

- Collecting children from Fun 4U Club we emphasise the need for parents to collect their children and go as we are aware that it is the adults who need the greatest protection from Coronavirus.
- Children should not be running around in social groups but should remain with their parents at all times.
- Parents from Fun 4U Club must not allow their child to run ahead of them when on school grounds.
Parents are asked to phone ahead of collection i.e. upon entrance of the grounds and remain in their car until they can see their child/ren with our staff at the door ready for collection.
- Parents should adhere to social distancing rules and stand 2 meters away while waiting for any reason at all times.
- Parents should not allow their children to run around the grounds of the facility at this time, but escort them directly to their car.
- Parents will not be allowed to enter the facility and children will be dropped off and greeted by staff at the point of entry.
- We would encourage that only one parent should drop off or collect their child.
- Staff will supervise children collecting their coat and belongings at their home time.

- Should you need to converse with staff please do so by phone and this will also be the protocol should staff need to converse with you on the day.
- Please just drop off or pick up and then go. Your cooperation with this is essential.
- Our pathways are being marked with social distancing guidance by the host School please be aware of this and follow where applicable. There will be new signage to help remind people of the direction of travel on and off the school site. It is everyone's responsibility to apply the social distancing rules.

Hygiene and Health & Safety:

- Ventilation – windows where possible should be kept open
- Handwashing – all children and staff must wash hands using liquid soap and water for a minimum of 20 seconds and dry with disposable hand towels (where hand washing facilities are not readily available hand sanitiser 70% ethanol will be used):
 - on arrival
 - frequently throughout the day
 - before and after mealtimes
 - before and after administering medication
 - after any coughing or sneezing
 - to remove any physical dirt
 - after administering any first aid
 - after using the bathroom and handling bodily fluids, waste or soiled items
 - after handling waste baskets
 - when moving from one play area to another
 - after physical contact with others
 - prior to departure
- P.P.E – government guidance states that P.P.E is not required for general use in early years' settings. To protect against COVID-19 transmission at this time however, P.P.E (gloves and aprons) will be used for assisting with intimate care, administering first aid and food preparation & distribution.
- We will ensure good respiratory hygiene by implementing the 'catch it, bin it, kill it' approach.
- Tissues are available throughout the setting.
- Hand gel dispensers are being placed in each playroom/ entry point
- Cleaning – we have an enhanced cleaning schedule implemented and recorded daily, that includes furniture, surfaces, toys, and equipment.
- Toilets: cleaned daily using following our policy and procedures (including touch points of surfaces in the bathroom).
- High contact surfaces: touch points of light switches, faucets, door handles, tables, doorbells will be disinfected daily.

- Electronic devices: radio , touch screen TV and stereo
- Children's toys & equipment: will be cleaned at the end of each day, any toys/equipment that are not easily disinfected will be put away for three day rotation.
- Each playroom has a cleaning kit that the staff will use for ongoing cleaning of table tops, door handles, chairs, and surfaces throughout each session.
- In the event of a child being unwell – staff will wash their hands thoroughly and clean the affected area with disinfectant to reduce any risk of passing infection on to others.
- Everyone should be discouraged from touching their eyes, face, nose and mouth, putting hands/fingers into their mouths – often unconscious actions that we all make regularly
- Children must not bring any unnecessary bags and **NO toys** will be allowed to be brought from home into Fun 4U Club. Children will be encouraged to put all their belongings into their main school bag which we will store in our new outside shed to minimise risk to all within the room.
- Should a child need to change their clothes, our staff will encourage your child in their dressing/undressing by providing verbal prompts - providing consent has been given by a parent. Your child's wet clothes are then placed in a plastic bag, tied and placed into your child's school bag if possible or attached to it.

Food/Meals:

- All surfaces will be cleaned & disinfected before and after each use.
- Children will need their own water bottle which must be clearly labelled with their name.
- Any items that meet mouths such as cups and cutlery will not be shared.
- All dishes used will be washed and dried on site ,tea towels are removed and renewed daily.

What happens if a child or member of staff shows symptoms in FUN 4U CLUB:

- Any pupil or member of staff showing Covid symptoms in FUN 4U CLUB will be sent home immediately.
- Families can play a really important role in not sending their child to school if they show even mild symptoms such as coughing, the beginnings of a higher temperature or lose of taste or smell.

There are very strict guidelines of what needs to happen next:

- The child or adult with symptoms must access a test for COVID-19 as soon as possible and not come into school again until they have received the results.
- If the result of the test is positive the child or member of staff and all the children and staff in that class group will need to isolate for 14 days. This is as outlined in the Government guidelines.

Positive testing:

- When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days.
- Staff or pupils in nursery who has/develops symptoms and/or who tests positive for COVID-19, must follow PHA isolation guidance under the Test Trace and Protect programme. All other contacts in the same 'protective bubble' as a person with symptoms or who tests positive will have to self-isolate for the required 14-day isolation period.
- Access to testing is already available to all essential workers.

When children should not attend / When will children will be sent home

- We would ask that parents take their child's temperature each morning before coming to school each morning and that if their child is unwell with any childhood illness or that their temperature is raised that they keep their child at home rather than depending on Calpol which no doubt will wear off in 3-4 hours.
- Please recognise that our staff are not medical practitioners and are not in the position to determine whether symptoms children are displaying are COVID 19 or another childhood illness. Parents should consult their medical practitioner or pharmacist to determine the underlying cause of their child's rise illness or rise in temperature.
- If any child or member of staff is showing symptoms (high temperature/ fever or new continuous cough or lose of taste or smell) they should not attend. If the symptoms develop during the day at school, parents will be contacted to come and collect.
- If weather permits the child should be sat on a chair outside the classroom accompanied by a member of staff who should keep a 2 metre distance. (Plastic chairs to be stacked ready to be used)
- If weather does not permit, the child should be sat on a plastic chair in a designated area within the mobile and once they have been collected, the chair should be taken outside for a thorough clean and the room will be given thorough clean
- Children will be supported in an age appropriate way to help them understand the social distancing, handwashing and hygiene requirements that are being used during this time. Children's emotional requirements will be of paramount concern to staff during this time. If the accompanying member of staff has to be closer than 2 metres to support the child they should wear gloves, an apron and a face mask.

Play & Activities:

Young children cannot be expected to remain 2 metres apart from each other and staff, with this in mind we will adapt existing games and introduce new activities that will allow for as much social distancing as possible, however we acknowledge that this cannot always be adhered to.

- We aim for children to be outside as much as possible to play.
- A 'less is more' approach for play could be really beneficial - the children don't need copious amounts of resources and it will encourage imagination! Resources will be stored in boxes for the children to play with which will be cleaned down and quarantined at the end of each session. These resources can then be rotated so all children will get the same experiences but on a rota basis.
- Children could have input in what resources are available, by asking them what they would like to play with.
- Junk materials are a good resource as they can be binned when the children are finished with them. Natural resources, such as, sticks and stones are also a very useful play resource in the outdoor environment.
- A small selection of books will be available in a box in the book corner. These will be treated the same as the toys - they will be wiped, quarantined and rotated.
- Taking photos of what the children have made will be important, these could be displayed on the wall as we will not be able to keep models and display as usual. Please keep up to date via our face Book page which will show activities, models and master pieces your children shall make each week.
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Settling back in.

- We will support and watch your child closely during the first few days/weeks, check who he/she plays with, what interests your child has and if he/she has any particular worries – every child is different and we will be able to guide and support you should there be any difficulty . The children are all coping with familiar yet different procedures within Fun 4U Club and we understand that this will take time and an adjustment period. All our staff will be aware of this and supporting as best we can your children through this process.

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